

Setup Custom Search for Reminders

AVImark

To create a new Information Search for Reminders:

1. Highlight ALL of the code editor text in bold below.

```
search [Client] code 'C0999' name 'RR Reminders'  
category 'Classic Searches' (  
  [Client-Codes] does not contain 'i' and  
  [Client-Suspend Reminders] is false and  
  [Patient-Codes] does not contain 'i,h,m,d' and  
  [Patient Reminder-Suspend] is false and  
  [Patient Reminder-Due] is between '01-01-16' '01-31-16'  
) report (  
  [Client-First],  
  [Client-Last],  
  [Client-Cell-Text] caption 'Phone',  
  [Client-E--mail-Text] caption 'Email',  
  [Client-Contact Pref],  
  [Patient-Name] caption 'Pet',  
  [Patient Reminder-Description],  
  [Patient Reminder-Due]  
)
```

2. **Right-click** on the highlighted text and click **Copy**
3. Open **AVImark** and go to **Work With > Information Search**
4. **Cancel** the search window and it will open a new search
5. In the search window click **View** at the top of the window and click **Code Editor**
6. **Highlight** all text in the top of this window by holding down the Ctrl key and hitting the A key
7. **Right-click** on the highlighted text and click **Paste**. This will replace your code editor text with the code above
8. Click **OK**. You'll get a message asking if you want to add this search, click **YES**. Your search will now be added as code **C0999 – RR Reminders** and you are now ready to run a report and Fetch Reviews!